

CONTACT INFO

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SKILLS

PROFESSIONAL

Strategy & Process Development

Team Building

Communications & Marketing

Graphic Design

Video Production

Social Media

Change Management

EDUCATION

GRADUATE

Granada High School, Livermore, CA. 1997 – 2001

LANCE

A B O U T M E

Long-time professional creative arts director seeking a new opportunity after relocating to Spokane, WA. Passionate about telling unique stories with relentless creativity that connect people to purpose and to each other. Vastly experienced and highly skilled across multiple technical platforms. Proven track record as a relationally focused program and team builder.

EXPERIENCE

CREATIVE ARTS PASTOR

CROSSROADS CHURCH | OCT. 2013 - SEPT. 2020 | FREMONT, CA.

As a department head and member of the executive leadership team, led and oversaw the entirety of creative brainstorming, planning, scheduling, production, communications, and execution, with 3 direct staff reports and multiple volunteer teams over multiple locations.

- Led collaborations with team members to create and implement dynamic and engaging programs, events, and communications.
- Developed new creative planning processes and systems that fostered unity of vision, clarified communication, and enhanced vital programs and events.
- Recruited, trained, developed, managed, scheduled, and mentored multiple staff and volunteer teams.
- Responsible for the completion of many and varied tasks, including: Video production, graphic design, presentation compilation, script writing, and event planning.

PRODUCTION COORDINATOR

CROSSWINDS CHURCH | JAN. 2006 - NOV. 2012 | DUBLIN, CA.

A vital member of the creative team responsible for the completion of many and varied tasks, including: creative direction, video production & editing, graphic design, presentation compilation, creative writing, and marketing communications.

- Primary department communicator, maintaining clear contact with multiple people across departmental lines, both within and outside of the organization.
- Conceptualized, designed, collaborated on, refined, and produced print pieces (fliers, pamphlets, brochures, cards, posters, banners, and booklets) to promote and advertise various programs, classes and events.
- Consistently and efficiently completed multiple deliverables simultaneously to meet strict deadlines.



SKILLS

TECHNICAL

Microsoft Office 365

Apple Productivity Suite

FinalCut Pro X

Adobe Creative Suite

Photography/Videography

Social Media

AWARDS & CERTIFICATIONS

Ordained Pastor
Crossroads Church, 2018

Microsoft Certified Solutions Associate Certification Microsoft Office 2012

Chevalier, 2x Distinguished Service Award, & Past Master Councilor

Pleasanton Chapter, DeMolay International

Hope of America Award Rotary Club, Livermore, CA., 1997

EXPERIENCE (CONTINUED)

INTERNAL COMMUNICATIONS SPECIALIST

ORCO CONSTRUCTION SUPPLY | MAY 2002 – SEPT. 2005 | LIVERMORE, CA.
Reported directly to the CEO, serving as a liaison from corporate to 23 branch locations across 3 states. Developed and spearheaded a monthly employee recognition program to significantly boost team morale and enhance overall corporate climate.

- As a founding member of a new department, collaborated in the creation and implementation of new business processes.
- Responsible for change communication regarding company-wide new inventory and ordering system.
- Project leader for first-ever company yearbook and primary editor for company newsletter, responsible for budgeting, equipment purchases, photography, creative writing, and publication design.
- Frequently traveled to branches to observe operating procedures, photograph events, communicate important organizational initiatives, and provide opportunities for branch management and employees to voice concerns and ask questions.

REFERENCES



PAUL McGOVERN SENIOR PASTOR

Crossroads Church | Fremont, CA Supervisor for 7 years paul@visitcrossroads.church 510 – 579 – 2872



DWAYNE PETTY EXECUTIVE PASTOR

Crossroads Church | Fremont, CA Supervisor for 7 years dwayne@visitcrossroads.church 510–825 – 1965



MIKE MASON STUDENT & FAMILY PASTOR

Crossroads Church | Fremont, CA Supervisor & Peer for 14 years heymikemason@gmail.com 925 –640 – 0555



MELISSA McDOWELL CREATIVE ARTS ASSOCIATE

Crossroads Church | Fremont, CA

Direct report for 4 years

melissa@visitcrossroads.church

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